



# FOREIGN AFFAIRS MANUAL

## VOLUME 7 – CONSULAR AFFAIRS

Change Transmittal: CON-526

Date: August 11, 2014

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## 7 FAM 1820

### HOSTAGE TAKING AND KIDNAPPINGS

#### 1. Summary of Changes

- 7 FAM 1825.4(a)(3) has been updated to clarify guidance regarding the Privacy Act. 7 FAM 1827b has been revised to update guidance regarding provision of letters to the Internal Revenue Service each year confirming that the individual has not been released or recovered.
2. If this issuance changed less than half the words, we formatted the changed text in *dark magenta italic*. If this issuance changed more than half the words, we did not use *dark magenta italic*. The CT line in each section shows when that section last changed.
  3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1111.1).
  4. **CA/OCS/L** is responsible for the material in this subchapter; direct questions concerning content substance and interpretation to this office. For administrative questions on the Foreign Affairs Manual and Handbooks, contact The Office of Directives Management (A/GIS/DIR).

#### Filing Instructions (Paper Copies)

1. Remove and discard the old 7 FAM 1820 (CT:CON-446; 02-25-2013) and insert the new 7 FAM 1820 (CT:CON-526; 08-11-2014).
2. After inserting the material in the binder, insert this change transmittal letter immediately following the CT Checklist, then fill in the entry line for the appropriate CT and initial.

#### Distribution Notice

1. The Foreign Affairs Manual and Handbooks (unclassified) official version are on the State Department's Intranet site.

2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues.